

Uptown Wadesboro, Inc.

INTERIOR RENOVATION GRANT PROGRAM AND APPLICATION

The purpose of the Interior Renovation Grant program, offered by Uptown Wadesboro, Inc. ("UWI"), is to encourage property owners and/or lease holders in the central business district to improve the appearance of their property and therefore the quality of the uptown area. Projects which will make the most visible contribution to the uptown district will receive top priority as long as all guidelines are met.

To apply for an Interior Renovation Grant, complete the attached application form and make sure that everything listed in the guidelines and grant process has been performed.

Please note that applicants for Interior Renovation Grants should not begin work on their project before the grant application is reviewed and approved by Uptown Wadesboro, Inc. Board of Directors.

If you have any questions concerning your design or require assistance in designing your renovation plan or need further information, please contact the Uptown Wadesboro, Inc. office at 704-695-1644. The completed application should be sent or delivered to Uptown Wadesboro, Inc., 107A East Wade Street, Wadesboro, NC 28170.

Mission Statement of Interior Renovation Program:

The creation of an economic incentive program which will result in: 1. Enhancement of interior spaces within business buildings in the central business district of Wadesboro. 2. Encouragement of good design utilizing the existing structure and property to achieve a more pleasing appearance for the shopper, merchant and/or investor. 3. Preservation of historical characteristics. 4. Proper direction to a more aesthetic appearance (including color schemes, etc.).

Eligibility:

1. Any non-governmental owner or tenant of a building, structure or site located within the boundaries of Uptown Wadesboro as shown in the Uptown Wadesboro boundary map available at the UWI office. (Governmental units are defined as entities that have the power to levy taxes including federal, state or local governments.) Eligibility of entities receiving tax dollars as grants (or as partial but not total funding) shall be considered on a case by case basis by the UWI Board of Directors.
2. Either owners or tenants may request Interior Renovation Grants; however, all tenants must have the owner's signature on the application.
3. A project is ineligible for funding if work has started before the application can be reviewed.
4. Any business, whether retail, service or professional, in the Uptown Wadesboro geographic area is eligible to apply for an Interior Renovation Grant. However, only one grant per business per year will be allowed.

Criteria: Grants are issued for 100% of the actual project cost with a **maximum \$500.00** per project as determined by the UWI Board of Directors.

Source of Funds: The Interior Renovation Grant program is made possible through private donations and specified fund-raising events. The funds will be determined on an annual basis. Funding of any Interior Renovation Grant is contingent upon availability of funds.

Guidelines:

1. Interior Renovation Grants may only be used to finance interior improvements.

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2. Interior renovation projects will be eligible for grant assistance, subject to review by the Uptown Wadesboro, Inc. Appearance Committee, with final approval by the UWI Board of Directors; however, top priority will be given to interior renovations that will most enhance the appearance of businesses within the Uptown Wadesboro boundary.
3. All interior renovation projects must meet all applicable local, state, and federal codes, ordinances, standards, and guidelines.
4. The Uptown Wadesboro, Inc. Appearance Committee will make recommendations to the applicant that must be adhered to in order to receive grant funding. Any revisions must be reviewed in order to be eligible. Applicants are encouraged to attend the recommendation meeting.
5. Photographs of the proposed work area should be submitted with the application.

Suggested Interior Improvements include (but are not limited to): Interior signage; light fixtures; painting; flooring; replacement of or addition of trim or molding (window, door, baseboard); repair/replace ceiling; window treatments; attached furnishings or fixtures.

Time Limitations: The project must be completed within six (6) months after the applicant has been notified of grant approval; however, the applicant may be granted an extension through written request to the UWI Board of Directors.

Grant Process:

1. Pickup the Interior Renovation Grant Program and Application form at the UWI (or Chamber of Commerce) offices which will provide an application form if proposed site is within Uptown Wadesboro boundaries.
2. Owner/tenant completes the application, including a description of the project, cost estimates and photograph(s) of the work area, and owner's permission, if necessary, and returns it to the UWI office.
3. The Uptown Wadesboro, Inc. Appearance Committee reviews the application and makes a recommendation to the Board of Directors for final approval or denial. The applicant will be notified of the Board's decision. If the application is rejected, it may be resubmitted by the owner/tenant with modifications. Any member of Uptown Wadesboro, Inc. or the Appearance Committee will recuse himself/herself from the discussion and selection process if necessary to alleviate any conflict of interest or favoritism.
4. Upon project completion, copies of the paid receipts for the completed approved improvements must be submitted to Uptown Wadesboro, Inc. in order to receive funding of the grant.
5. The Uptown Wadesboro, Inc. Appearance Committee will inspect the work when UWI has been notified that work is complete. If all criteria have been met and the work done follows the project plan, the Appearance Committee will, at the next regular UWI board meeting, recommend funding of the grant.

This Interior Renovation Grant Program and Application approved September __, 2008 by Uptown Wadesboro Inc., Board of Directors

_____, Chair

Uptown Wadesboro, Inc.

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Interior Renovation Grant Application

Property Address:

Proposed or Current Use:

Applicant: _____

Check one: Owner _____ Tenant _____

Address and Telephone _____

Description of Proposed Improvements (include photos, paint colors, design sketches, etc.) (Attach additional sheet if necessary):

Cost of Interior Renovations: _____

Cost of Any Additional Interior Renovations: _____

Total Cost: _____

Checklist for completed application -

1. The owner's written permission has been obtained, if applicable.
2. I have included a description of the project, current photos, and itemized cost estimates.
3. I understand that my application will be reviewed by the Uptown Wadesboro, Inc. Appearance Committee and that final approval will come from the Uptown Wadesboro, Inc. Board of Directors.

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4. I understand that the incentive grant must be used for the project described in this application and that the recommendations made by the Uptown Wadesboro, Inc. Appearance Committee must be adhered to in order to receive grant funding. Any variation without approval from the Uptown Wadesboro, Inc. Board of Directors will result in non-payment of grant.

Please Print Name:

LAST FIRST MI

SIGNATURE DATE

If you are a tenant and are applying for the grant, please provide the signature of the property owner below.

LAST FIRST MI

SIGNATURE DATE

OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____

APPEARANCE COMMITTEE RECOMMENDATION: _____

UWI BOARD ACTION: _____ DATE: _____

WORK COMPLETION DATE: _____

GRANT AMOUNT: _____

GRANT ISSUE DATE: _____